



# State of North Carolina

## Office of the State Controller

Michael F. Easley, Governor

Robert L. Powell, State Controller

November 26, 2002

MEMORANDUM NO. PR2002-021

TO: All Agencies Served by the State Controller's Office  
Payroll Section

FROM: Roger Farmer  
Payroll Administrator

SUBJECT: Payroll Update

Please find listed below several informational items:

- The YEAR-TO-DATE PAYTYPE SUMMARY REPORT can now be accessed and printed from X/PTR. The name shown on X/PTR is 'OSCPX YTD PAYTYPE SUMMARY'.
- There are two new NCFLEX Plans, which will be applicable for 2003. The first plan is NC Mutual Dental, deduction code 448. The second plan is Health Care Plus, deduction code 451. Although the above two plans are not applicable for calendar year 2002, both plans now appear on the YTD screen and as special column headings on some reports.
- The name shown for deduction code 653 has been changed from American Pioneer to Fortis Dental for the December payroll transmittal. The premiums for the American Pioneer deduction for December will be sent to the address supplied by Fortis.
- If your agency or institution has multiple refunds or check cancellations for the same employee, please start processing them now. Remember that these items are considered cycle 'H' transactions and only one cycle 'H' transaction can be entered for the same employee per C & R cycle.

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